



TYPE OF POSITION: Student Research Assistant or LTE Research Assistant (Part-Time)

EMPLOYMENT PERIOD: June 2020–May 2021, with possibility for extension

HOURS PER WEEK: 10-20 hours per week.

SUMMARY OF POSTION:

This position is designed to provide research and evaluation support to the Centers for Disease Control (CDC) High Obesity Program funded project: *Kemāmeceqtaq: We're all moving*. Currently in its second year, this five-year grant focuses on collaborating with partners to advance policy, systems and environmental strategies in support of healthy eating and active living in Menominee County/Nation.

This position will be based at the University of Wisconsin–Madison Center for Community and Nonprofit Studies in the School of Human Ecology. Some work onsite in Menominee County/Nation is anticipated.

RESPONSIBILITIES:

The research assistant will work closely with the Project Evaluator, Project Manager, and Extension Educators in support of executing grant project activities related to applied research and evaluation. Specific duties will include:

- Assist with evaluation planning and preparation, including literature reviews and refinement of data collection instruments
- Assist with collecting community data (e.g., through interviews and surveys) and conducting environmental scans related to nutrition and physical activity
- Assist with tracking and documenting progress on project activities and outcomes
- Assist with data management and analysis
- Assist with communication and dissemination activities which could include preparing newsletters and posting communication messages on blogs and/or social media
- Other duties as assigned

QUALIFICATIONS:

- Student enrolled at the University of Wisconsin–Madison or recent graduate
- Professional interest in applied research and evaluation, community-based education, health promotion, food systems and/or community development
- Interest and/or previous experience with data entry, survey administration and data analysis
- Self-motivated and self-directed
- Skill in working with a variety of people from diverse backgrounds
- Strong organizational and communication skills
- Enthusiasm and flexibility
- Valid driver's license and proof of insurability

We are especially interested in applicants who are members of the Menominee Nation or other Tribal communities.

SALARY:

\$15-20/hour – Tuition remission is not available for this position.

EQUAL OPPORTUNITY:

The University of Wisconsin-Madison provides affirmative action and equal opportunity in education, programming and employment for all qualified persons regardless of race, color, gender/sex, sexual orientation, creed, national origin, age, disability, pregnancy, marital or parental status, arrest or conviction record, or veteran status.

TO APPLY:

Submit a current resume and cover letter describing your interest and qualifications for the position to Amy Hilgendorf at ahilgendorf@wisc.edu. Applications will be accepted on a rolling basis until the position is filled.